### **Board of Public Works** June 12, 2013

A regular meeting of the Board of Public Works of the Consolidated City of Indianapolis, Marion County, Indiana, was held the 12th day of June 2013, in the Public Assembly Room of the City County Building. Chair Lori Miser called the meeting to order at 1:00 p.m.

Please refer to Indianapolis Channel 16 Government Access Television to view this meeting in its entirety.

Board members in attendance:

Lori Miser

Neil Bloede **Greg Garrett**  John Charleston

Robert Parrin

Laura Sniadecki

Dennis Rosebrough

Staff in attendance:

Alex Beatty

Mike Smith

George Krack Juli Paini

Larry Jones Darrell Fishel

Lesley Gordon

Shawn Brock Nathan Sheets Karan Haley

Jeff Sirmin Jeremiah Shirk

ITEM #1 - APPROVAL OF MINUTES

- Upon a motion by Mr. Rosebrough, seconded by Mr. Bloede, the Board voted 6-0 to approve and accept Board Minutes from March 27, 2013.
- Upon a motion by Mr. Rosebrough, seconded by Mr. Bloede, the Board voted 6-0 to approve and accept b. Board Minutes from April 24, 2013.

# ITEM #2 - COMPLETION AND COMPLIANCE AFFIDAVITS FOR DEVELOPMENT

The Completion and Compliance Affidavits were approved all at once.

- Completion and Compliance Affidavit for the Residental Development of Copper Grove Section 3
  - Staff recommended that the Board of Public Works accept the reports and documents for street construction for the above mentioned commercial development and recommends that it is accepted into the City of Indianapolis' inventory of maintenance responsibility. The contractor or developer's maintenance/performance bond (s) covering the phases of street construction has been posted with the Department of Metropolitan Development. Upon a motion by Mr. Rosebrough, seconded by Mr. Parrin, the Board voted 6-0 to accept the Completion and Compliance Affidavits for the Residental Development of Copper Grove Section 3.
- b. Completion and Compliance Affidavit for the Residential Development of Marlin Meadows Sections One and Two

Staff recommended that the Board of Public Works accept the reports and documents for street construction for the above mentioned residential development and recommends that it is accepted into the City of Indianapolis' inventory of maintenance responsibility. The contractor or developer's maintenance/performance bond (s) covering the phases of street construction has been posted with the Department of Metropolitan Development. Upon a motion by Mr. Rosebrough, seconded by Mr. Parrin, the Board voted 6-0 to accept the Completion and Compliance Affidavits for the Residential Development of Marlin Meadows Sections One and Two.

 Completion and Compliance Affidavit for the Residential Development of Wolf Run Sections Three and Four

Staff recommended that the Board of Public Works accept the reports and documents for street Construction for the above mentioned residential development and recommends that it is accepted into the City of Indianapolis' inventory of maintenance responsibility. The contractor or developer's maintenance/performance bond (s) covering the phases of street construction has been posted with the Department of Metropolitan Enforcement. Upon a motion by Mr. Rosebrough, seconded by Mr. Parrin, the Board voted 6-0 to accept the Completion and Compliance Affidavits for the Residential Development of Wolf Run Sections Three and Four.

### ITEM #3-BID AWARDS

a. CH-12-002; Strange Creek Bank Stabilization \$466,502.80 – Morphey Construction

Staff recommended that the Board of Public Works award Project No. CH-12-002, Strange Creek Bank Stabilization to Morphey Construction in the not to exceed amount of \$466,502.80 on the basis that it is the lower responsive and responsible bidder. This project consists of approximately 1500 feet of channel stabilization including stream regrading, relocation and bank reinforcement. Upon a motion by Mr. Bloede, seconded by Mr. Garrett, the Board voted 6-0 to approve the Strange Creek Bank Stabilization Project.

b. ST-09-030A; West 71<sup>st</sup> Street Bikeway Construction \$775,000.00 – Calumet Civil Contractors, Inc.

Staff recommended that the Board of Public Works award Project No. ST-09-030A, West 71<sup>st</sup> Street Bikeway Construction to Calumet Civil Contractors, Inc., in the not to exceed amount of \$775,000.00 on the basis that it is the lowest responsive and responsible bidder. This project consists of multi-use trail construction along the south side of West 71<sup>st</sup> Street between Shanghai Road and Cross Key Drive; along the east side of College Avenue between 71<sup>st</sup> and 75<sup>th</sup> Street; and along the West 71<sup>st</sup> Street Bikeway that connects Eagle Creek Park to the Monon Trail. Upon a motion by Mr. Bloede, seconded by Mr. Garrett, the Board voted 6-0 to approve the West 71<sup>st</sup> Street Bikeway Construction Project.

## ITEM # 4 - CHANGE ORDERS

a. BM-11-096, C/O No. 7; Meridian Street over White River and Riverview Drive \$248,801.23 – Milestone Contractors, L.P.

Staff recommended that the Board of Public Works approve and authorize the Director to execute Change Order No. 7 to Milestone Contractors, L.P. in the increased amount of \$248,801.23 for a new contract total not to exceed \$7,377,480.73 and no increase in time for Project No. BM-11-096, Meridian Street over White River and Riverview Drive. This change order balances planned and approved quantities with field placed quantities that are completed. Upon a motion by Mr. Parrin, seconded by

Ms. Sniadecki, the Board voted 6-0 to approve Change Order No. 7 for the Meridian Street over White River and Riverview Drive Project.

b. ED-25-002, C/O No. 11; City Market West Wing Revitalization \$16,501.00 – Verkler, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute Change Order No. 11 to Verkler, Inc., in the increased amount of \$16,501.00 for a new contract total not to exceed \$1,967,099.00 and no increase of calendar days for Project No. ED-25-002, City Market West Wing Revitalization. This change order was for modifications to the reception desk to create a secure barrier to prevent unwanted access to the first floor office space, and maintenance issues that rose during construction. Upon a motion by Ms. Sniadecki, seconded by Mr. Garrett, the Board voted 6-0 to approve Change Order No. 11 for the City Market West Wing Revitalization Project.

Mr. Rosebrough arrived at 1:17 p.m.

c. RS-10-202, C/O No. 18; Early Action Resurfacing Program 2010 \$544.75 – Rieth-Riley Construction Company

Staff recommended that the Board of Public Works approve and authorize the Director to execute Change Order No. 18 for Rieth-Riley Construction Company in the increased amount of \$544.75 for a new contract total not to exceed \$5,982,399.63 and an increase of 68 calendar days for Project No. RS-10-202, Early Action Resurfacing Program 2010. This change order is for the addition of new pay items for replacing damaged lighted bollards on West Street and replacing an alley approach on St. Clair Street. Upon a motion by Mr. Charleston, seconded by Mr. Garrett, the Board voted 7-0 to approve Change Order No. 18 for the Early Action Resurfacing Program 2010 Project.

d. RS-11-506, C/O No. 7; Resurfacing with Related Items in Warren Township (Revised) \$0.00 - Calumet Civil Contractors, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute Change Order No. 7 (Revised) for Calumet Civil Contractors, Inc., establishing a new contract total not to exceed \$4,566,909.69 for Project No. RS-11-506, Resurfacing with Related Items in Warren Township. This change order corrects the new contract sum amount from \$4,566,959.69 to \$4,566,909.69. Upon a motion by Mr. Charleston, seconded by Ms. Sniadecki, the Board voted 7-0 to approve Change Order No. 7 for the Resurfacing with Related Items in Warren Township Project.

e. RS-11-512, C/O No. 5; Resurfacing with Related Items of Work in Pike, Warren, Washington, and Wayne Townships \$179,283.00 – Calumet Civil Contractors, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute Change Order No. 5 for Calumet Civil Contractors, Inc., in the increased amount of \$179,283.00 for a new contract total not to exceed \$4,432,579.98 and no increase in time for RS-11-512, Resurfacing with Related Items of Work in Pike, Warren, Washington, and Wayne Townships. This change order adds resurfacing of the Major Taylor Velodrome Park parking lot as well as the park's access road and

frontage road along 38<sup>th</sup> Street/I-65. Upon a motion by Mr. Garrett, seconded by Mr. Bloede, the Board voted 7-0 to approve Change Order No. 5 for the Resurfacing with Related Items of Work in Pike, Warren, Washington, and Wayne Townships Project.

f. RS-11-513, C/O No. 16; Resurfacing with Related Items in Various Townships \$4,173.78 – Rieth-Riley Construction Company

Staff recommended that the Board of Public Works approve and authorize the Director to execute Change Order No. 16 for Rieth-Riley Construction Company in the increased amount of \$4,173.78 for a new contract total not to exceed \$4,634,326.51 and an increase of 38 calendar days for Project No. RS-11-513, Resurfacing with Related Items in Various Townships. This change order adds 3 ½ inches of Bituminous Cold Plan and authorize repairs to the failed asphalt pavement base. Upon a motion by Mr. Parrin, seconded by Mr. Garrett, the Board voted 7-0 to approve Change Order No. 16 for the Resurfacing with Related Items in Various Townships Project.

g. RS-12-601A, C/O No. 4; Resurfacing in Various Townships \$258,588.76 – E & B Paving, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute Change Order No. 4 for E & B Paving, Inc., in the increased amount of \$258,588.76 for a new contract total not to exceed \$3,795,759.38 and an increase of 31 calendar days for RS-12-601A, Resurfacing in Various Townships. This change order is for an unforeseen pipe repair at Coffin Golf Course, and other related items of work. Upon a motion by Mr. Rosebrough, seconded by Mr. Bloede, the Board voted 7-0 to approve Change Order No. 4 for the Resurfacing in Various Townships Project.

h. SR-24-002, C/O No. 2; 16<sup>th</sup> Street and Harding Street Enhancements \$7,118.38 – Calumet Civil Contractors, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute Change Order No. 2 for Calumet Civil Contractors, Inc., in the increased amount of \$7,118.38 for a new contract total not to exceed \$1,983,287.16 and no increase of calendar days for Project No. SR-24-002, 16<sup>th</sup> Street and Harding Street Enhancements. This change order incorporates Work Directive Change Nos. 17 through 25 into the current contract, and other related items of work. Upon a motion by Mr. Parrin, seconded by Mr. Rosebrough, the Board voted 7-0 to approve Change Order No. 2 for the 16<sup>th</sup> Street and Harding Street Enhancements Project.

i. PA-03-008, C/O No. 1; Monon Trail Drainage Improvements in Washington Township \$23,273.98 – Calumet Civil Contractor, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute Change Order No. 1 for Calumet Civil Contractors, Inc., in the increased amount of \$23,273.98 for a new contract total not to exceed \$372,072.98 and an increase of 3 calendar days for PA-03-008, Monon Trail Drainage Improvements in Washington Township. This change order covers items addressed in Work Directive Change Order Nos.1 through 6 with three days being added to the project completion date. Upon a motion by Mr. Rosebrough, seconded by Mr. Bloede, the Board voted 7-0 to approve Change Order No. 1 for the Monon Trail Drainage Improvements in Washington Township Project.

#### <u> ITEM # 5 – CHANGE ORDER – OWNER DIRECTED</u>

RS-11-506, C/O No. 8; Resurfacing with Related Items in Warren Township \$33,435.83 – Calumet Civil Contractors

Staff recommended that the Board of Public Works approve and authorize the Director to execute Change Order No. 8 (Owner Directed) for Calumet Civil Contractors, Inc., in the increased amount of \$33,435.83 for a new contract total amount of \$4,598,345.52 and an increase of 14 calendar days for Project No. RS-11-506, Resurfacing with Related Items in Warren Township. This Owner Directed change order incorporates the addition of Lichtenburg Road from dead end to East Prospect Street. Upon a motion by Mr. Charleston, seconded by Mr. Bloede, the Board voted 7-0 to approve Change Order No. 8 for the Resurfacing with Related Items in Warren Township Project.

## ITEM #6 - FINAL CHANGE ORDERS AND ACCEPTANCE

Item 6a was pulled.

- a. BM-18-074B, C/O No. 3/FINAL; Meridian Street over Fall Creek Bridge Rehabilitation \$(77,551.95) Beaty Construction, Inc.
- RS-11-505, C/O No. 11/FINAL; Resurfacing with Related Items in Lawrence and Washington Townships \$(134.47) – Rieth-Riley Construction Company

Staff recommended that the Board of Public Works approve and authorize the Director to execute Change Order No. 11 (FINAL) for Rieth-Riley Construction Company in the decreased amount of \$(134.47) for a final contract total amount of \$3,835,078.23 and no increase of calendar days for Project No. RS-11-505, Resurfacing with Related Items in Lawrence and Washington Townships, and furthermore to accept this project as final. This change order balances over and under runs for the project with zero days being added to the project completion date. Upon a motion by Mr. Bloede, seconded by Mr. Rosebrough, the Board voted 7-0 to approve Final Change Order No. 11 for the Meridian Street over Fall Creek Bridge Rehabilitation Project.

#### ITEM #7 - ORDER AGREEMENT

Operation of the Citizens' Drop-Off Program \$429,600.00 – Republic Services of Indiana, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute a contract with Republic Services of Indiana, Inc., for operation of the Citizen's Drop-Off Program, for four years to expire June 30, 2017. The Citizens' Drop-Off program is a city-owned solid waste collection facility opened to the public on Saturdays between the hours of 8:00 a.m., and 4:00 p.m. Citizens may dispose residential solid waste at this site for a fee established by ordinance. Approximately 8,300 vehicles pass through the site each year, bringing in an average of 4,030 tons of material annually. The cost to use the site is \$2/car and \$5/pickup truck. Under this agreement, Republic Services will operate the facility, which includes collecting the materials brought to the site by customers and transporting those materials to the appropriate disposal facilities. Upon a motion by Mr. Charleston, seconded by Mr. Bloede, the Board voted 7-0 to approve the Operation of the Citizens' Drop-Off Program Agreement.

#### ITEM #8 - PROFESSIONAL SERVICE AGREEMENTS

a. Job Coaching Services\$2,040.00 – Crossroads Rehabilitation Center, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute the Professional Services Agreement with Crossroads Rehabilitation Center, Inc., for coaching services. These services promote the goals of the Americans with Disabilities Act to support this Public Works employee with a disability by providing job coaching services as a reasonable accommodation. This service includes on-site visits by Crossroads; job coach meetings with the employee and supervisor to review performance and progress; counseling and other necessary supports for the employee; job site and task analysis, and technical assistance to the supervisor in developing natural supports in the workplace. Upon a motion by Ms. Sniadecki, seconded by Mr. Rosebrough, the Board voted 7-0 to approve the Job Coaching Services Agreement.

b. ST-25-100; Smart Growth Redevelopment District Connectivity Study \$93,600.00 – Schneider Corporation

Staff recommended that the Board of Public Works approve and authorize the Director to execute the Professional Services Agreement with Schneider Corporation for Project No. ST-25-100, Smart Growth Redevelopment District Connectivity Study in the amount not to exceed \$93,600.00, and shall expire on June 30, 2014. The planning study for this agreement will focus on transit-oriented transportation connectivity the Smart Growth Redevelopment District, which is generally located within a ¾ mile radius of the intersection of 22<sup>nd</sup> Street and the Monon Trail. Upon a motion by Mr. Bloede, seconded by Ms. Sniadecki, the Board voted 7-0 to approve the Smart Growth Redevelopment District Connectivity Study Agreement.

c. ST-25-038; Indianapolis Cultural Trail Bike Share \$1,500,000.00 – B-cycle, LLC

Staff recommended that the Board of Public Works approve the Professional Services Agreement with B-cycle, LLC, for Project No. ST-25-038, Indianapolis Cultural Trail Bike Share in the amount not to exceed \$1,500,000.00. This agreement provides for the purchase of approximately 300 bikes, 24 bike share stations on or near the Indianapolis Cultural Trail, the appropriate technology to make the system operate, and staff training regarding on-going maintenance for the bikes, stations, and software. Upon a motion by Mr. Bloede, seconded by Mr. Garrett, the Board voted 7-0 to approve the Indianapolis Cultural Trail Bike Share Agreement.

d. ED-25-010; Vermont Street Plaza Reconstruction \$129,430.00 – HWC Engineering, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute the Construction Inspection Service Agreement with HWC Engineering, Inc., for Project No. ED-25-010, Vermont Street Plaza Reconstruction project in the amount not to exceed \$129,430.00, and shall expire 45 calendar days after final acceptance. This project consists of demolition and reconstruction of the Vermont Street Plaza on the Downtown Canal. Upon a motion by Mr. Parrin, seconded by Mr. Rosebrough, the Board voted 7-0 to approve the Vermont Street Plaza Reconstruction Agreement.

e. ENG-13-014; On-Call Construction Inspection for Resurfacing and Various Rebuild Indy Project \$400,000.00 – Bollinger, Lach & Associate, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute the Construction Inspection Services Agreement with Bollinger Lach and Associates for Project No. ENG-13-014, On-Call Construction Inspection for Resurfacing and Various Rebuild Indy Project in the amount not to exceed \$400,000.00, and shall expire on December 31, 2015. This agreement provides for construction inspection on Public Works Resurfacing Projects. Upon a motion by Mr. Parrin, seconded by Mr. Bloede, the Board voted 7-0 to approve the On-Call Construction Inspection for Resurfacing and Various Rebuild Indy Project Agreement.

f. ENG-13-015; On-Call Construction Inspection for Resurfacing and Various Rebuild Indy Projects \$400,000.00 - ms consultants, inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute the Construction Inspection Service Agreement with ms consultants, inc., for Project No. ENG-13-015, On-Call Construction Inspection for Resurfacing and Various Rebuild Indy Projects in the amount not to exceed \$400,000.00, and shall expire on December 31, 2014. This agreement provides for construction inspection for various Rebuild Indy Resurfacing Projects. Upon a motion by Mr. Parrin, seconded by Mr. Bloede, the Board voted 7-0 to approve the On-Call Construction Inspection for Resurfacing and Various Rebuild Indy Projects Agreement.

g. PA-34-001; World Sports Park for Construction Inspection \$216,500.00 – Butler, Fairman & Seufert

Staff recommended that the Board of Public Works approve and authorize the Director to execute the Construction Inspection Services Agreement with Butler, Fairman & Seufert for Project No. PA-34-001, World Sports Park project in the amount not to exceed \$216,500.00, and shall expire on December 15, 2013. This project consists of construction of Phase I of the World Sports Park, and installation of two sports fields. Upon a motion by Mr. Parrin, seconded by Mr. Rosebrough, the Board voted 4-3 to approve the World Sports Park for Construction Inspection Agreement.

h. ST-10-031; Sidewalks on Michigan, Township Line and Westlane Roads \$46,166.52 – First Group Engineering, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute the Construction Inspection Services Agreement with First Group Engineering, Inc., for Project No. ST-10-031, Sidewalks on Michigan, Township Line and Westlane Roads project in the amount not to exceed \$46,166.52, and shall expire 45 days after final acceptance of the construction contract. This project consists of sidewalk construction on various streets in Pike Township. Upon a motion by Mr. Parrin, seconded by Mr. Rosebrough, the Board voted 7-0 to approve the Sidewalks on Michigan, Township Line and Westlane Roads Agreement.

i. TS-39-003; Madison Avenue Signal System Upgrades \$87,867.00 – TesTech, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute the Construction Inspection Services Agreement with TesTech, Inc., for Project No. TS-39-003, Madison Avenue Signal System Upgrades in the amount not to exceed \$87,867.00, and shall expire 45 days after completion of the contract. This project consists of TesTech, Inc., performing full time construction inspection services for the Department of Public Works federal funded construction contract, which includes traffic signal upgrades along Madison Avenue from Stop 12 Road to Sumner Avenue. Upon a motion by Mr. Parrin, seconded by Mr. Rosebrough, the Board voted 7-0 to approve the Madison Avenue Signal System Upgrades Agreement.

#### ITEM #9 - PROFESSIONAL SERVICE AMENDMENTS

a. BM-11-096; Meridian Street over White and Riverview Drive, Amendment No. 1 \$130,000.00 – Bernardin Lochmueller & Associates, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute Amendment No. 1 to the Professional Service Agreement dated September 8, 2011, with Bernardin Lochmueller & Associates, Inc., in the increased amount not to exceed \$130,000.00 for a total amount not to exceed \$961,558.03. This agreement provides for additional inspection services to be supplied by the engineer under the original agreement, and to cover additional construction work and time. Upon a motion by Mr. Parrin, seconded by Mr. Rosebrough, the Board voted 7-0 to approve Amendment No. 1 for the Meridian Street over White and Riverview Drive Agreement.

Mr. Charleston left at 2:12.

b. ENG-10-015; On-Call Inspection Engineering Services, Amendment No. 6 \$6,386.26 - Crossroad Engineers, P.C.

Staff recommended that the Board of Public Works approve and authorize the Director to execute Amendment No. 6 to the Professional Services Agreement dated August 20, 2010 with Crossroad Engineers, P.C., ENG-10-015, On-Call Inspection Engineer Services in the increased amount of \$6,386.26 for a total amount not to exceed \$1,034,552.74 and an extension of time to December 31, 2013. This amendment is for additional inspection services for Project No. RS-11-515. Upon a motion by Mr. Parrin, seconded by Ms. Sniadecki, the Board voted 6-0 to approve Amendment No. 6 for the On-Call Inspection Engineering Services Agreement.

c. RS-10-202; Early Action Resurfacing Program 2010, Amendment No. 3 \$80,500.00 – R.W. Armstrong

Item 9c was pulled.

d. ST-18-050; Harmoni Streetscape Project – Phase I, Amendment No. 3 (Revised) \$0.00 – Storrow Kinsella and Associates, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute

Amendment No. 3 to the Professional Services Agreement dated August 31, 2011 with Storrow Kinsella and Associates, Inc., for Project No. ST-18-050, Harmoni Streetscape Project – Phase I, establishes a new agreement total amount not to exceed \$108,916.13. This Amendment No. 3 corrects an error to the new contract sum from \$105,198.13 to \$108,916.13. Upon a motion by Ms. Sniadecki, seconded by Mr. Rosebrough, the Board voted 6-0 to approve Amendment No. 3 for the Harmoni Streetscape Project – Phase I Agreement.

e. ENG-10-011; As-Needed Traffic Engineering Services, Amendment No. 3 \$105,000.00 – Janssen and Spaans Engineering, Inc.

Staff recommended that the Board of Public Works approve and authorize the Director to execute Amendment No. 3 to the Professional Services Agreement dated July 7, 2010 with Janssen and Spaans Engineering, Inc., for Project No. ENG-10-011, As-Needed Traffic Engineering Services in the increased amount of \$105,000.00 for a total amount not to exceed \$180,000.00 and a time extension to December 31, 2014. This amendment is for additional design, right of way engineering, and land acquisition services for Project No. ST-45-007, Five Points and Thompson Road Intersection Improvements. Upon a motion by Mr. Parrin, seconded by Mr. Bloede, the Board voted 6-0 to approve Amendment No. 3 for the As-Needed Traffic Engineering Services Agreement.

f. ENG-08-018; On-Call Land Acquisition Services, Amendment No. 4 \$150,000.00 – Beam Longest & Neff, LLC

Staff recommended that the Board of Public Works approve and authorize the Director to execute Amendment No. 4 to the Professional Services Agreement dated November 12, 2008 with Beam Longest & Neff, LLC for Project No. ENG-08-018, On-Call Land Acquisition Services in the increased amount of \$150,000.00 for a total amount not to exceed \$3,400,000.00 and an extension of time until March 31, 2014. This amendment provides for additional land acquisition services to be supplied by engineer under the original agreement. Upon a motion by Mr. Bloede, seconded by Mr. Parrin, the Board voted 6-0 to approve Amendment No. 4 for the On-Call Land Acquisition Services Agreement.

ITEM # 10- OTHER BUSINESS

There being no further business the meeting of the Board of Public Works was adjourned at 2:18 p.m.

Lori Miser, Chair

Kimberly Frye, Recording Secretary